

Altoona Public Library Board of Trustees
Tuesday, November 14th, 2023, at 7:00 p.m.
Meeting Room – 700 8th Street SW

Minutes:

1. Call to order

- a. The meeting was called to order by President Rork-Wilson at 7:01 PM
- b. Board Members Present: Matt Kray, Mark Vance, Mindy Goldsberry, Mary Rork-Watson, Mike Hamilton, Alan Miller
Board Members Absent: Abbey Strum
- c. Library Staff Present: Kim Kietzman
- d. City Council Member present: Scott Duer

2. Approval of the Agenda

- a. The agenda was approved with a motion by Vance, second by Kray and passed unanimously.

3. Approve Minutes (October 2023)

- a. The minutes of the October meeting were approved without changes. The motion was made by Miller, a second by Vance, and passed unanimously.

4. Approve Bills (October 2023)

- a. The October bills were approved with a motion by Goldsberry, a second by Kray, and approved unanimously.

5. Public Comment

- a. None

6. Staff Reports:

Director's Report – Kim reported that the biggest focus in October was creating the groundwork, schedule, and marketing of the long-range plan steps. Staff will have an opportunity to participate in their own sessions in early November, a survey went out at the end of October, and the board will be working with Cory

from CP2 at their December meeting and again on January 28th from 9:00 AM to 3:00 PM. Tentative focus group sessions have also been scheduled.

Emily attended the annual Iowa Library Association conference in Dubuque. She is an active member of the exhibits committee, so she is part of the team that uses the pre-conference day to get vendors settled in the hall, get them fed, and help ILA attendees get the most out of their time with the vendors.

Our turn for testing on the new MOBIUS sharing system starts soon. Kim will be doing the testing of the various beta versions of the software.

Adult Services – Overall participation was down this month, particularly because more people are registering but not showing up. In total, 27 people came to make their own haunted doll houses during two sessions. On Halloween night, Joe Roth from The Dealt Hand staged a murder mystery game. Feedback from the program was very good. The intro into knitting program in November filled up within hours and has maxed out the waitlist, so there will be other sessions available in the coming months. Other upcoming programs include DIY seasonal wine cork decorations, peaceful puzzling, cardmaking, and another puzzle competition

Teen Services – Emily reported a fun month of teen programming! There were 6 programs with 35 attendees, running steady with last year's stats of 7 programs with 38 attendees. The highlight of the month was the after-hours Ghost Hunt with 11 teens, where guest speakers from TNA Paranormal discussed their work and findings, then teens got to ghost hunt in the library. The annual pineapple carving event had 6 attendees, as did VR Game Night. Recurring programs of Out of the Box and Hooks & Needles each had a handful of attendees. In November, there will be a new VR Game Night with some new escape room style apps.

Children's Services – Programming is lighter due to having only one person, but there was still good attendance! Fun Size Kitchen had a great turnout for October and everyone loved making mummy pizzas. Tippi Toes Dance Company hosted another free dance class and there were many compliments from patrons about the class. Crafty Kids continues to be an evening program that draws a crowd and brings in a lot of regular patrons and new faces every month. Morning Storytimes have been bringing in consistent numbers even with the nicer weather we experienced at the beginning of the month.

7. Unfinished business

8. New Business

a. CIP/Personnel Requests & FY25 Budget Request – Approved with a motion by Miller, a second by Kray and passed unanimously

b. Policy Discussion - Reconsideration Time Limits - Board decided on 4 years with a motion by Hamilton, a second by Miller and passed unanimously

c. Annual Report - Reviewed by the board

9. Other Business – N/A

10. Agenda items for the next meeting - The boards meeting with Corey with CP2 and budget approval

11. Next meeting: Tuesday, December 12th, 2023, at 7:00 p.m. at the library

12. The meeting was adjourned at 7:27 PM by consensus.