



Altoona Public Library Board of Trustees
Tuesday, February 14, 2023, at 7:00 p.m.
Meeting Room – 700 8th Street SW

Minutes:

1. Call to Order
 - a. The meeting was called to order by President Miller at 7:00 PM
 - b. Board Members Present: Mike Hamilton, Matt Kray, Alan Miller, Mary Rork-Watson, Mark Vance
Board members Absent: Mindy Goldsberry, Abbey Strum
 - c. Library Staff Present: Kim Kietzman, Amy Turgasen, Emily Linacre, Sheila Olson
 - d. Others Present: Council Liaison Scott Duer
2. Approval of the Agenda
 - a. The agenda was approved with a motion by Vance, second by Hamilton and passed unanimously.
3. Approve Minutes (January 2023)
 - a. The minutes of the January 17th meeting were approved with a motion by Kray, a second by Hamilton, and passed unanimously.
4. Approve Bills (January 2023)
 - a. January bills were approved with a motion by Vance, a second by Hamilton, and approved unanimously.
5. Public Comment
 - a. None
6. Staff Reports:

Director's Report – Kietzman report a month of many meetings. A productive department head meeting was held to discuss the new strategic plan for the city. The new planning form unveiled in December has been reviewed by the programmers and is going to work well. The library app has been deployed. After a few quick bug fixes, it appears to be working well. Work continues with Matt Sexton with Meta for procuring items from the STEM grant.

Adult Programming – Turgasen reported 110 attendees at 11 onsite programs, as well as 3 outreach programs with an attendance of 37. A three-session crochet program was a big hit despite the first event held during a winter storm. The book clubs are doing well this winter without the typical winter attendance decline noted in prior years. A few upcoming programs are already full, including two sessions of Retirement University.

Teen Programming – Linacre reported 42 teens coming to 8 programs. Food-related programs (Pop Tarts and Tots!) usually have a bigger attendance. Other crafty and game events are popular too. A few new attendees have been coming to events, along with some regulars.

Children’s Services – Olson said the storytimes have seen big attendance increases in the colder weather, with many new families attending. A couple of drop-in programs had strong attendance as well. A Glow-in-the-Dark Lock-in and a Glow Art for Kids were other big draws. Olson also attended the Thunder Power Reading Hour at Grandview Park school in Norwoodville.

7. Unfinished Business – Work from Home/Remote Work Policy was reviewed by the board. Some suggestions were made and well received by library staff. A formal proposal will be brought to the board next month.
8. New Business
 - a. Reconsideration Policy – Some updates were made to the policy to address weeding and labeling. The objection form was also updated as a part of the policy update. The proposed updates were well received by the board and were approved with a motion by Vance, a second by Hamilton and passed unanimously.
 - b. Building Committee – Kietzman suggested that a group of 3 trustees be put on a Building Committee to make quicker decisions about upcoming maintenance issues concerning the library building.
9. Other Business – None
10. Agenda items for the next meeting – Director’s Review Process, Board Self-Evaluation, and Work from Home/Remote Work policy
11. Next Meeting: March 21, at 7:00 pm. Location may be either at the library or at City Hall, depending upon meeting room availability.
12. Meeting was adjourned at 7:55 pm with a motion by Hamilton, a second by Rork-Watson, and unanimously passed.