

Altoona Public Library Board of Trustees  
Tuesday, October 11th, 2022 at 7:00 p.m.  
Meeting Room – 700 8<sup>th</sup> Street SW

Minutes:

1. Call to order
  - a. The meeting was called to order by President Alan Miller at 7:00 p.m.
  - b. Board Members Present: Alan Miller, Abbey Strum, Matt Kray, Mark Vance, Mindy Goldsberry  
Board Members Absent: Mary Rork-Watson
  - c. Library Staff Present: Kim Kietzman, Amy Turgasen, Emily Linacre, Sheila Olson
2. Approval of the Agenda
  - a. The agenda was approved with a motion by Strum, second by Kray and passed unanimously.
3. Approve Minutes (September 2022)
  - a. The minutes of the September meeting were approved. Motion was made by Vance, a second by Strum, and passed unanimously.
4. Approve Bills (September 2022)
  - a. September bills were approved with a motion by Strum, a second by Kray, and approved unanimously.
5. Public Comment
  - a. None
6. Staff Reports:

Director's Report – Kietzman reported that the new door counter system is giving numbers that are accurate, so may see some fluctuations off and on from historical numbers. Circulation continues to increase, both print and virtual, even compared to a year ago.

Kietzman visited a community college in Kansas City as part of her MOBIUS duties. They had a maker's space that focused solely on arts/creative projects that she was able to walk through.

Kietzman will be attending a MOBIUS board members meeting in Missouri at the end of the month as well as the annual Iowa Library Association conference. Sheila and Emily will also be attending. Lastly, Kietzman will also be attending the Internet Librarian conference for 5 days.

Adult Programming – Turgasen reported the crafting with Edencrest is going well, last month they had an issue with transportation, but Ashley was able to go take the craft to

the residents. There as a full group of 20 for the Mason jar craft and evening Splat numbers are up as well. Will be hosting the first murder mystery program with appetizers and mocktails on Halloween night and spots have been filling up fast.

Teen Services – Linacre reported a total of 24 attendees at 6 programs. The most popular programs of the month were Scoops ‘n’ Crafts for Ice Cream Cone Day and Baby Doll Head Planters.

Children’s Services – Olson reported story times are especially growing. One of the special programs this month was Team Nailed It, which was a cake decorating program for elementary school kids. Hy-Vee donated cakes and frosting, and the kids had 45 minutes to design and decorate their cakes. They also had DART Bus come do a story time at the library and give the kids a ride on the bus.

There were two passive programs this month, the Pumpkin Coloring Contest and treasure hunt for Talk Like a Pirate Day.

Lastly, Olson has started back up with her outreach schedule. This year, she added Children of Christ Preschool and Altoona and Centennial Kids Klub.

7. Unfinished business

- a. Behavior Policy (Vaping). Added “The use of E-cigarette and vapor products are prohibited in the building.” This policy change was voted on by the board with a motion from Hamilton and a second by Vance and was approved unanimously.

8. New Business

- a. Capital Improvement Request – Voted on by the board with a motion from Hamilton, a second by Strum and was approved unanimously.
- b. Personnel Request – Voted on by the board with a motion from Vance, a second by Hamilton and was approved unanimously.
- c. Preliminary TY24 Budget Discussion.
- d. Meta Altoona Data Center Grant Cycle (Due 10/21). The board voted to approve submission of the grant with a motion from Strum, a second by Goldsberry and was approved unanimously.

9. Other Business – None

10. Agenda items for the next meeting –Draft Budget, State annual report

11. Next meeting: November 8th at 7:00 p.m. at the library

12. Meeting was adjourned at 7:46 by consensus.