



Altoona Public Library Board of Trustees
Tuesday, April 12, 2022, at 7:00 p.m.
Meeting Room – 700 8th Street SW

Minutes:

1. Call to Order
 - a. The meeting was called to order by President Miller at 7:00 PM
 - b. Board Members Present: Mindy Goldsberry, Mike Hamilton, Matt Kray, Alan Miller, Abbey Strum, Mary Rork-Watson, Mark Vance
Board members Absent: None
 - c. Library Staff Present: Kim Kietzman, Amy Turgasen, Emily Linacre, Sheila Olson
2. Approval of the Agenda
 - a. The agenda was approved with a motion by Kray with a second by Hamilton and passed unanimously.
3. Approve Minutes (March 2022)
 - a. The minutes of the March 8th meeting were approved with a motion by Goldsberry, a second by Vance and passed unanimously.
4. Approve Bills and Budget (March 2022)
 - a. March bills and budget were approved with a motion by Hamilton, a second by Kray and approved unanimously.
5. Public Comment
 - a. None
6. Staff Reports:

Director's Report – Kietzman reported improving circulation numbers, especially virtual. Additional funding for hoopla is being considered for next fiscal year. Lab computers are all opened, and the laptop dispenser will be functional by the end of April. A pilot program with Grandview University may allow for a master's level student to work as a social worker for the summer. This person would work on programming, crisis intervention, and other community wellness initiatives. Kietzman spoke with an Atlantic reporter about intellectual freedom challenges in the Midwest. Kietzman is a candidate for an at-large seat on the MOBUIIS board.

Adult Programming – Turgasen reported 9 programs with 104 attendees. Our new adult programming assistant, Ashley Reddish, is creating many new programs. Prairie Vista Senior Living outreach was very successful. A couple of tweaks will be made going forward but has been well received overall. Upcoming events include human trafficking myths and coffee tasting.

Teen Programming – Linacre had another solid month of teen programming in March. There were 33 attendees at 7 events and a TACOS meeting. Out of the Box game night was the most popular event. Other events included crochet, Oreo taste testing, and Pi(e) and pixel art. New attendees are coming!

Children's Services – Olson reported 35 programs for children's services. Additional programs were offered over spring break included the Candy Factory Escape Room, Be Creative, Misfit Studios, and a Minecraft Party. Storytimes continue to grow in attendance. Olson joined Kietzman and Turgasen for the Public Library Association's virtual conference and worked with the Youth Services Subdivision to prepare a silent auction for the Pop YS Conference.

7. Unfinished Business

- a. Trustee Evaluations – results of the trustee evaluations were compiled and discussed. Trustee education opportunities regarding planning documents and advocacy will be a focus based on the results.
- b. Director Evaluation – the evaluation form was presented and discussed. Trustees are to have their evaluations filled turned into President Miller by May 1st.

8. New Business

- a. Mission Statement – Kietzman presented the new mission statement as voted on by library staff. The mission statement was adopted with a motion by Hamilton, a second by Strum and unanimously approved.
- b. Review Schedule of Fees – no changes were proposed
- c. Review Volunteer Policy – no changes were proposed
- d. City Administrator Meet & Greet – the new City Administrator, John Harrenstein will be present before the next board meeting on May 17th at 6:30 for introductions.

9. Other Business – President Miller informed the board that he will likely not be present at the May board meeting.

10. Agenda items for the next meeting – Policy review, City Administrator meet & greet

11. Next Meeting: May 17, 2022, at 6:30 PM at the library

12. Meeting was adjourned at 8:00 pm with a motion by Vance, a second by Strum and unanimously passed.