



Altoona Public Library Board of Trustees
Tuesday, January 11, 2022, at 7:00 p.m.
Meeting Room – 700 8th Street SW

Minutes:

1. Call to Order
 - a. The meeting was called to order by President Miller at 7:00 PM
 - b. Board Members Present: Mike Hamilton, Matt Kray, Alan Miller, Mary Rork-Watson, Abbey Strum, Mark Vance
Board members Absent: Mindy Goldsberry
 - c. Library Staff Present: Kim Kietzman, Amy Turgasen, Emily Linacre, Sheila Olson
2. Approval of the Agenda
 - a. The agenda was approved with a motion by Kray with a second by Strum and passed unanimously.
3. Approve Minutes (December 2021)
 - a. The minutes of the December 14th meeting were approved with a motion by Strum, a second by Hamilton and passed unanimously.
4. Approve Bills and Budget (December 2021)
 - a. December bills and budget were approved with a motion by Strum, a second by Hamilton and approved unanimously.
5. Public Comment
 - a. None
6. Staff Reports:

Director's Report – Kietzman stated interviews for the open Adult Programming Assistant will be finished soon. A consultant with the State Library has been working with Kim on a needs assessment for future space and staffing needs for the library. Library staff has been training on Outlook calendars for improved communication and teamwork. CIP and staffing requests have been approved. Also, it is possible that a book challenge may be brought to the board at the February meeting.

Adult Programming – Turgasen reported that 15 adult programs were held with attendance of 134. The holiday wood sign program had to be rescheduled due to severe weather, and resulted in lower attendance. Mary and Amber have been helping Amy and Kim with the adult programs. Outreach has been put on hold until at least February.

Teen Programming – Linacre reported a low attendance December for teen programming. A couple of programs were cancelled due to lack of registration.

Others have been maintain low but consistent attendance. Mary will begin a couple of new programs (book club and art club) that will hopefully become monthly programs.

Children's Services – Olson reported a couple of changes to children's programming. Movement Mondays will be replaced by Shimmie Shake, which has been more popular. The weekly Wednesday program has been cancelled due to low attendance. Storytimes continue to have decent crowds of about 20 per event. The Gingerbread House Workshop, a free art program, and a drop-in crafting events were very popular events. A homeschool STEM program for younger students was held.

7. Unfinished Business

- a. Trustee Continuing Education – Kietzman will continue to review webinars and assign them to the board as needed.

8. New Business

- a. Library Mission Statement – Kietzman advised the board that staff has been reviewing and revising the library's mission statement.
- b. Policy Review – Registration Policy. No changes were proposed
- c. Policy Review – Use of Library Materials Policy. No changes were proposed.
- d. May 2022 Meeting Date – Kietzman stated there will be a conflict with the May 2022 regular meeting date of May 10th. Alternative dates were discussed. Thursday May 5th was approved with a motion by Hamilton, second by Vance and unanimously approved.

9. Other Business – None

10. Agenda items for the next meeting – Policy review and Possible book challenge

11. Next Meeting: February 8, 2022, at 7:00 PM at the library

12. Meeting was adjourned at 7:45 pm with a motion by Kray and a second by Vance, and unanimously passed.