

Computer Lab—Wireless Printing: ePrintIt

To print an email message or attachment, forward email to:

B&W: tbs-altoonapl-bw@eprintitservice.com

Color: tbs-altoonapl-color@eprintitservice.com

You will be sent instructions on how to release and retrieve your printouts.

To release and pay for print job at Kiosk, touch “Card Number/Webprint User,” enter the information using the on-screen keyboard, select job, and insert payment.

To print a file from a laptop:

Upload the file at:

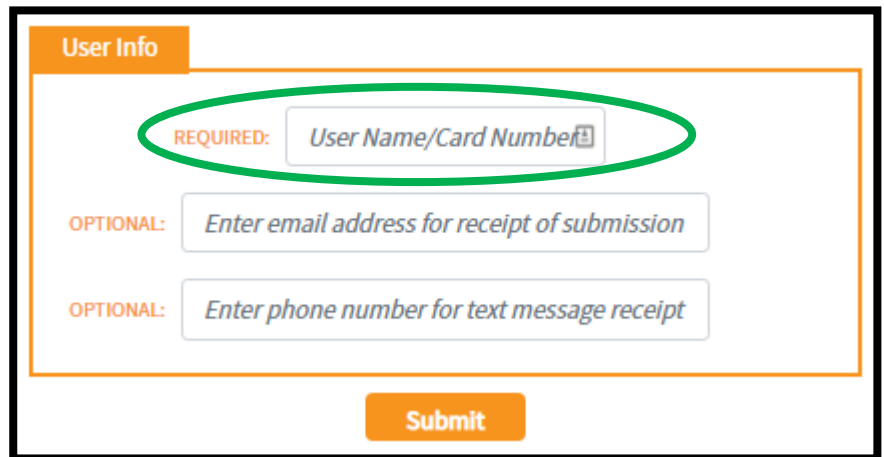
<https://tbs.eprintit.com/portal/#/ppl/upload/altoonapl>

Supported file types: .pdf, .jpg, .jpeg, .png, .gif, .bmp, .tif, .tiff, .doc, .docx, .ppt, .pptx, .xls, .xlsx, .html, .htm, .txt, .rtf, .pub, .odt, .odp, .ods

*Note: User Info will be required at Kiosk to release print job.

Remember what is entered—barcode, name, email address, etc.!

To release and pay for print job at Kiosk, touch “Card Number/Webprint User,” enter the information using the on-screen keyboard, select job, and insert payment.



The screenshot shows a web form titled "User Info". It contains three input fields: a required field labeled "REQUIRED: User Name/Card Number" (circled in green), an optional field labeled "OPTIONAL: Enter email address for receipt of submission", and another optional field labeled "OPTIONAL: Enter phone number for text message receipt". A "Submit" button is located at the bottom right of the form.

To print from a mobile device:

Download ePRINTit Public Print Locations from Google Play or Apple Store.

Select file(s) to print.

Search for and select Altoona Public Library.

Choose print settings and enter User Information (this will be required to release and print from the Kiosk).

Click Print.

To release and pay for print job at Kiosk, touch “Card Number/Webprint User,” enter the information using the on-screen keyboard, select job, and insert payment.

